



# Maryland

DEPARTMENT OF BUDGET  
AND MANAGEMENT

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*Governor*

BOYD K. RUTHERFORD  
*Lieutenant Governor*

DAVID R. BRINKLEY  
*Secretary*

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*Deputy Secretary*

**TO: Human Resources Directors in the State Personnel Management System and MDOT**

**FROM: Cynthia A. Kollner**   
**Executive Director**  
**Office of Personnel Services and Benefits**

**DATE: August 25, 2022**

**RE: Administrative Leave for State Employees Serving as Election Judges**

Previously, you were advised that eight (8) hours of administrative leave had been granted for permanent and contractual State employees who serve as election judges for the General Election Day.

To increase participation in this worthy effort, permanent and contractual employees who volunteer to work as an election judge during early voting or on the General Election Day will now be granted sixteen (16) hours of administrative leave for each day of service. While employees who wish to serve as an election judge must request approval to take time off, managers are encouraged to approve leave for this important endeavor.

Please direct interested employees to the [SBE website](#) to sign-up to become an election judge. Questions concerning service may be answered by contacting the State Board of Elections at [info.SBE@maryland.gov](mailto:info.SBE@maryland.gov) or by calling 410-269-2840.

Cc: David R. Brinkley, Secretary  
Linda Lamone, State Administrator, SBE